



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

September 10, 2014

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to read "W. T. Fujioka", is written over the printed name and title.

CHIEF EXECUTIVE OFFICE REQUEST TO APPOINT MS. SHEILA WILLIAMS TO THE POSITION OF SENIOR MANAGER, CEO

Consistent with the Board-approved policy on management appointments, this office requests approval to appoint Ms. Sheila Williams to the vacant and budgeted position of Senior Manager, Chief Executive Office (CEO), at an annual salary of \$164,032, which is below the control point of the designated salary range in the Management Appraisal and Performance Plan Tier II Salary Structure. Ms. Williams' salary is warranted based on her successful performance, extensive technical abilities, and the heightened role and responsibilities she will be assuming in this position.

Ms. Williams holds a Bachelor's degree in Political Science from the University of California, Berkley and a Master's degree in Public Administration from California State University, Long Beach. She has over 20 years of progressively responsible administrative and managerial experience in County government. During her 12-year tenure with the CEO, Ms. Williams has demonstrated excellence in managing and collaborating with various groups on an array of high profile and sensitive programmatic issues.

In her most recent assignment as Manager, CEO, Ms. Williams serves as the Budget Manager over the Public Safety Cluster and is responsible for overseeing the planning and evaluation of departmental budgets, implementing fiscal controls, and developing financial and budget recommendations, reports and strategies for the following County departments: Sheriff, Fire, Coroner, LA-RICS, Animal Care and Control, Agriculture

"To Enrich Lives Through Effective And Caring Service"

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Weights and Measures, Military and Veteran's Affairs, Probation, Trial Courts Grand Jury, District Attorney, Public Defender, Alternate Public Defender.

In her capacity as Senior Manager, CEO, Ms. Williams will continue to oversee the budget for County departments that fall under the Public Safety Cluster. In addition, she will be responsible for management of the Department of Justice issues dealing with suicide in the jails and coordinating the oversight of the diversion programs aimed at reducing recidivism and the jail population throughout the County. In this capacity, Ms. Williams will serve as a direct liaison working closely with your respective Board offices and Board Deputies, as well as other governmental jurisdictions, community partners and stakeholders.

In accordance with the policy on managerial salaries, unless we are informed otherwise by September 24, 2014, we will proceed with this appointment.

WTF:BC:NH
SMW:DS:ds